

FAÇADE IMPROVEMENT GRANT PROGRAM APPLICATION CHECKLIST

For questions or assistance with the application, please contact Economic Development at Econ.Dev@MountainView.gov.

The application must include the following components:

Applicant information, site information, and acknowledgement/signature.

If the business owner (who is not the property owner) is applying, the application must also include a written acknowledgement from the property owner regarding proposed work and grant application.

Project information and scope of work details.

Vendor/Contractor Estimates.

A written estimate from a vendor/contractor for the proposed work to be completed. *Please note, prevailing wages shall be paid when the total construction cost is \$15,000. More information on [prevailing wages](#).*

Required Attachments:

Attachment	Required with applications for...	
	Façade Improvements	Architectural Design Services
Photo of existing conditions	X	X
Copy of Business License Application	X	X
Form W-9	X	X
Photographs or links for proposed materials	X	
As built / existing conditions drawings		X
Other designs, plans, color palettes or materials (please label documents)		X
Lighting Plan		X
Historic or Cultural Assessment (if applicable)		X
Illustration of the proposed façade improvement. Acceptable formats include: <ul style="list-style-type: none"> • Conceptual sketch • Schematic drawings • Photo representation • Graphic mockup 	X	<i>To be completed with architectural design services.</i>

Submit completed applications via email to Econ.Dev@MountainView.gov.

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(650) 903-6923