

ADDENDUM NO. 2
TO REQUEST FOR PROPOSAL
FOR
ON-CALL SERVICES FOR INSTRUMENTATION AND SCADA
RFP NO. R251073

DATE: November 4, 2024

This addendum becomes a part of the Request for Proposals (RFP) and bidders shall acknowledge receipt of this Addendum No. 2 in Attachment A - Proposal Cover Page.

City response to proposer's questions is provided herein and changes to the Request for Proposals (RFP) are hereby incorporated into the solicitation.

PROPOSAL DUE DATE: 5:00 P.M., November 8, 2024

This addendum consists of responses to general questions from consultants.

RESPONSES TO GENERAL QUESTIONS FROM CONSULTANTS.

Question 1: Who is the incumbent SCADA Integrator, or does the City currently not have one other than the internal staff supporting the system?

Response: SCADA integrations are contracted on a project-by-project basis. Telstar instruments has performed the last few City project integrations. Current programming needs are addressed by City staff with support from the on-call service provider as needed.

Question 2: What is the City's expected response time window?

Response: Maximum 2-hour response time for emergencies.

Question 3: What is the % makeup of each of the City's systems: water, wastewater, stormwater, and landfill gas collection?

Response: Water system is approximately 32%, Storm Water and Wastewater system is about 36%, and the remaining 32% is landfill gas collection.

Question 4: Are all 4 systems, listed above, all tied into the same/single iFIX SCADA system?

Response: Yes, all sites are connected to the iFix SCADA system.

Question 5: Are all sites connected to SCADA? Or there are still sites that are physical/manual monitoring and control?

Response: There are a few sites not connected to SCADA.

Question 6: Under Section G: Submission of Proposals, a project schedule is referenced. Is this required of this RFP for on-call/as-needed services?

Response: Project schedule referenced in the following Subsection 1b of Section G, Submission of Proposals of the RFP Process is not required for the narrative proposal. However, interested proposers may include sample project schedule(s) developed for tasks for other on-call services.

Narrative Proposal shall be in Adobe PDF format and shall not be password-protected. It shall have a maximum length of ten (10) pages, excluding Cover Page (Attachment A), References (Attachment B), Exceptions (Section 7 on Page 8), curriculum vitae, bios, project schedule, legal, conflict of interest, and insurance information.

Question 7: Is the 10-page limit of the Narrative Proposal limited to Section 2 alone, or 10-page limit across Sections 2-5?

Response: Narrative Proposal shall have a maximum length of ten (10) pages, excluding Cover Page (Attachment A), References (Attachment B), Exceptions (Section 7 on Page 8), curriculum vitae, bios, project schedule, legal, conflict of interest, and insurance information.

Question 8: I noticed that the specs call for four (4) hard copies delivered to a P.O. Box. Do the hardcopies have to be delivered day of bid since this is not a physical address?

Response: Physical copies do not need to be delivered/arrived the day of the proposal due date. Only the electronic copy needs to adhere to the requirements and deadline (time and date) listed on the RFP.

Addendum No. 2 contains a total of two (2) pages. All other information and requirements as listed in the RFP remain in effect.

End of Addendum No. 2