

**CITY OF MOUNTAIN VIEW
CLASS SPECIFICATION**

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| Position Title: Fire Captain/Hazardous Materials I/II | Job Family: VIII |
| General Classification: Front-Line | Job Grade: |

Definition: To supervise and participate in hazardous materials (HazMat) mitigation, fire suppression, life-saving and rescue services. To perform training and hazardous materials code enforcement duties.

Distinguishing Characteristics: Under the direction of the Battalion Chief, the Fire Captain/Hazardous Materials supervises all activities of their assigned HazMat Team/Fire company. There shall be one Captain per shift assigned as the team leader. This Captain shall be designated as Fire Captain/Hazardous Materials II. Additional employees assigned as HazMat backup employees shall be designated as Fire Captain/Hazardous Materials I. Qualified Fire Captains may act in the capacity of the Battalion Chief as required.

Examples of Duties: Duties may include, but are not limited to, the following:

1. Responds to reported hazardous material emergencies, fires, rescues and emergency medical incidents by leading a Company of Firefighters to the scene, assessing and reporting on conditions, assuming command of the scene operations until relieved by a senior officer.
2. Manages emergency scene operation, including size-up, resource request and assignment. Leads and/or participates in all hazardous materials, fire control and emergency medical service activities as required.
3. Plans, organizes, directs and controls a Company-level Fire Code enforcement program.
4. Conducts fire and hazardous materials inspections to eliminate hazards through enforcement of related codes and providing safety education.
5. Schedules monthly activities to meet yearly Company objectives.
6. Participates in the review and establishment of specific objectives of the Suppression Division.
7. Assigns and supervises the work of maintaining department fire apparatus and equipment, fire station facilities, related grounds and supplies during a work shift to ensure that all are in a readily available, safe and usable condition.

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8. Conducts orientation, training and practice drills in all phases of hazardous materials, firefighting, emergency medical and related rescue work to develop and maintain the capabilities and readiness of subordinate firefighting personnel. Also conducts training related to fire prevention, physical fitness and accident prevention.
9. Maintains records and makes reports on the work activity and equipment usage in a fire station during the shift.
10. Conducts prefire plans and postincident analysis.
11. Plans, organizes, directs, budgets for and controls specific staff assignments and subprograms.
12. Maintains a level of physical fitness which meets job requirements.
13. Serves as HEAT team leader for one shift and performs such tasks as planning and conducting HazMat training sessions to maintain HazMat Technician certification.
14. Performs emergency medical services as an EMT-1.

Minimum Qualifications:

Knowledge of: All HazMat employees shall be Certified HazMat Technicians (State certified or its equivalent). Such employees will receive regular training and be subject to annual requalification and medical evaluations in accordance with the requirements of current Department of Labor Hazardous Waste Operations and Emergency Response Regulations. Such employees shall be subject to the requirements of pertinent State law.

Knowledge of: Modern principles and practices of fire prevention, suppression, rescue methods, emergency medical services, correct training methods and City geography.

Skill in: Principles and practices of personnel supervision, interpreting departmental General Orders, current laws, rules and regulations pertaining to hazard prevention and safety; operating and training personnel in all phases of fire protection.

Additional Knowledge and Skills Required for Competent Performance:

Knowledge of current conditioning of personnel, equipment and other resources of the Company. Skill in directing and coordinating the activities of a Company of

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Firefighters at emergencies; identifying needs for personnel, equipment and supplies required by the Company; maintaining records and making reports on all activities of a Company during a shift; developing and maintaining capabilities and readiness of personnel; managing special programs.

Ability to: Coordinate fire prevention and suppression operations and activities of a Company on an assigned shift; communicate effectively with the general public, City employees and other fire agencies; manage a fire prevention/code enforcement program within a portion of the City.

Experience and Training Guidelines: Any combination of experience and training will qualify if it provides for the required knowledge and abilities.

Recommended: Four years of broad and increasingly responsible experience at the City of Mountain View in fire suppression and fire prevention work. Three years must be in fire suppression; six months must be in a qualified Acting Captain position; six months must be in a qualified Acting Engineer position. Completion of current Hazardous Material Technician certification program.

Required Licenses or Certificates: Valid California driver's license.

Working Conditions: Intermittent requirement for strenuous physical effort; intermittent requirement for unavoidable exposure to a hostile environment; and exposure to potentially toxic and somewhat unpredictable hazards.

Established February 1990

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CLASS SPECS

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