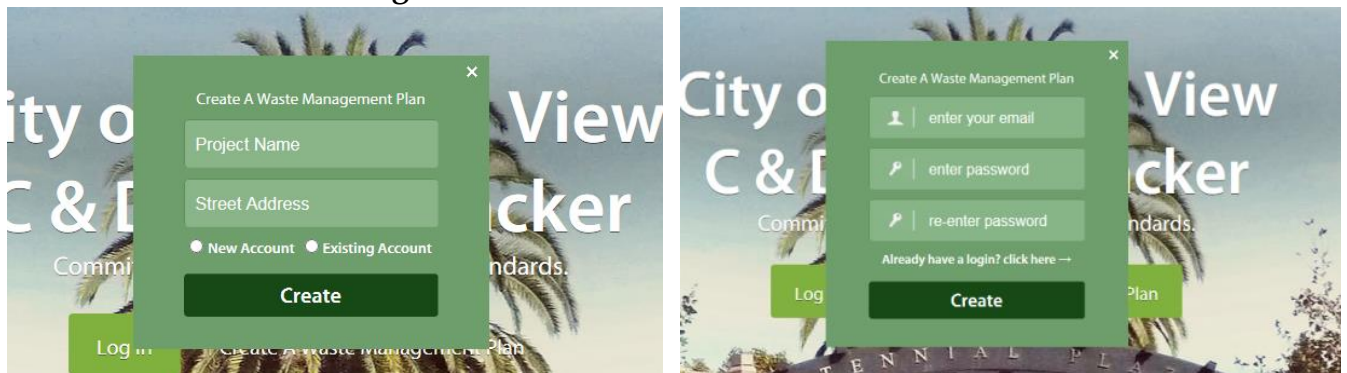




Go to [www.MountainView.WasteTracking.com](http://www.MountainView.WasteTracking.com) and click on *Create a Waste Management Plan*. Type in your Project Name and Street Address. Select *New Account* and click on *Create*. Enter your email address and create a password for the account. Click on *Create* again.



Select the Free plan and click on *Next Step*.



Fill in all information then click *Next Step*.  
(Homeowners-For Position and Company Name enter "Owner".)

## Create Your Account

1 SELECT PLAN   2 ENTER COMPANY INFO   3 ENTER PAYMENT INFO   4 CONFIRM & SUBMIT

[BACK](#)

[NEXT STEP](#)

Please complete the following information to create your account.

### Log In Profile

Email\*   
**Enter your email address**

Confirm Email\*   
**Verify your email address**

Password\*   
**You must choose a password**

Confirm Password\*   
**Verify your password**

### User Profile

First Name\*   
**Enter your First Name**

Last Name\*   
**Enter your Last Name**

Position\*   
**Enter your Position**

Company Name\*   
**Enter your Company Name**

Company Website\*   
 I do not have a website

Address Line 1\*   
**Enter your Address**

Address Line 2

Zip\*   
**Enter your Zipcode**

Phone\*  -  -  ext

How you heard about us\*


[NEXT STEP](#)

# Create Your Account

1 SELECT PLAN → 2 ENTER COMPANY INFO → 3 ENTER PAYMENT INFO → 4 CONFIRM & SUBMIT

BACK Complete Registration CONFIRM

Company Name	owner
Web Site	
First Name	J
Last Name	Mccurdy
Position	owner
Email	[REDACTED]
Phone Number	999-999-9999
Address	500 Castro St
Zipcode	94041
How you heard about us	City,County-or-State

 **FREE**  
PROJECT TRACKER

---

Log In Profile

User Name [REDACTED]

Password [view](#)

BACK CONFIRM

Click on *Confirm* to complete account set up. You will then receive an email from Green Halo to activate your account and create the waste management plan for your project.

## Welcome to Green Halo!



**Thank you for creating your Green Halo Account!**

To start using your Account, you must verify your Email Address. You should receive an Email from Green Halo within the next 10 minutes. Simply click on the link in the e-mail to activate your Account and start using Green Halo.

If you do not receive the Email within 10 minutes, [please click here](#) to send the e-mail again, or [contact Green Halo](#).

**Once you receive this email click on "Activate Account". Sign in with your email and password. Then click "Start using Green Halo now". Click on "In Progress".**

**From:** Green Halo Systems <[no-reply@greenhalosystems.com](mailto:no-reply@greenhalosystems.com)>  
**Subject:** GREEN HALO REGISTRATION CONFIRMATION  
**Date:** September 28, 2018 at 11:44:00 AM PDT  
**To:** [REDACTED]

\*\*\*\*\*  
GREEN HALO SYSTEMS  
Recycling today's resources for tomorrow's generations  
\*\*\*\*\*

GREEN HALO REGISTRATION CONFIRMATION

CLICK HERE TO [ACTIVATE ACCOUNT](#)

If you do not see a link below or your link does not work, please call 1-888-525-1301.

\*\*\*\*\*  
Please contact Customer Service at 1-888-525-1301  
Monday-Friday 8-5PT for assistance.

**Enter zip code and verify. From there you will be prompted to provide project information, hauling method, materials to be disposed, and facility selection.**

### For U.S. Projects



U.S. Project using Imperial Units  
(lbs. ,tons, cubic yards)

\* Enter Project Zip Code

FIND ZIP CODE

### For International Projects



International Project using Metric System  
(kilo, cubic meter, metric tons)

\* Enter Project Postal Code

FIND POSTAL CODE

If you need assistance locating the proper zip/postal code for your project please contact Green Halo support at 1-888-525-1301

[GreenHalo News](#) [About Us](#) [Contact Us](#) [Terms & Conditions](#) [Policies](#)

Verify Project Zip Code

You have selected: **Mountain View, CA**

If this is the Jurisdiction where the project is taking place then click verify to continue. If not re-enter your project zip code. If you cannot locate the proper Jurisdiction please contact Green Halo support at 1-888-525-1301.

VERIFY

[Re-enter Zip Code](#)

# Project Information page



## Adding New Projects

Step 1 of 5 - 500 Castro St - GH717-063-3907  
Update the project information below



This plan will be submitted to:  
**Mountain View, CA**

SAVE PLAN

1. Project Information 2. Material Selection 3. Hauling Method 4. Facility Selection 5. Complete & Review

NEXT STEP >

### Before You Begin

• Determine how you will manage debris, excess building materials, and salvage materials. • Submit the Waste Management Plan before beginning demolition (even if no permit required) or with your building permit application (MAKE SURE TO CLICK ON SUBMIT). There is no fee for this plan. NOTE: Prior to scheduling a final building permit inspection, make sure all weight tickets have been uploaded for your project (except for those for Recology Mountain View debris boxes). Request final approval of your plan by clicking on "Submit for Final".

### General Information \*required fields

Project Name \*

Street Address \*

Apt/Suite #

Jurisdiction Mountain View

State CA

Zipcode 94041

County Santa Clara

upload project images

### Project Specifications \*required fields

Permit #:  Permit is for

Permit/Project # \* Square Ft.(optional):  Note:

Add another permit

You must enter a permit number for the project

Tract Number  (optional)

Start Date \*

End Date \*

Project Value \* \$

Square Footage \*

Description \*

Project Type \*

Building Type \*

NEW FEATURE

### Set your own target Diversion Rate for your projects (optional)

Target Diversion Rate

If you are tracking your project for LEED, have a company recycling policy or diversion requirement higher than the jurisdictional requirement, Now you can set your own target diversion requirement. Green Halo automatically defaults to the jurisdictional minimum requirements so you will always know if you are in compliance with local ordinances, but for those of you that want to set the recycling bar even higher this is the tool for you. This function is completely optional and will not affect or override any local ordinance which take precedence.

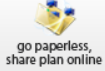
### Project Managers - \*add/edit

No project managers.

Tell us about your project. Permit # is needed for tracking purposes (# is the same as the project # assigned by Building). Select *Next Step* when complete.

## Project Communication Center

### SHARE THIS DOCUMENT



### EXPORT TO EXCEL



### PDF VERSION



### PRINT TO LEED FORMS



### TICKET UPLOAD ACCESS



### CARBON FOOTPRINT



## Project: Test 2 GH500-568-1932

[INFORMATION](#)[STATISTICS](#)[HAULING](#)[MATERIALS](#)[FACILITIES & TICKETS](#)[BY PERMIT](#)[FILES](#)[MESSAGES & HISTORY](#)[REQUIRED](#)[+ ADD TICKET](#)[SUBMIT FOR FINAL](#)

## Project Specifications

[EDIT INFORMATION](#)[+ ADD ANOTHER PERMIT #](#)

**Project Name** Test 2  
**Address** 500 Castro , Mountain View, CA 94040  
**Permit/APN #**  
**Tract Number**  
**Start Date** 02/27/18  
**End Date** 06/27/18  
**Construction Type** Remodel  
**Building Type** Commercial  
**Project Value** \$50,000  
**Square Ft.** 700  
**Description** commercial remodel  
**Tracking #** GH500-568-1932  
**Property ID**

### Plan Status:

- Created
- Submitted
- Approved
- Tickets Uploaded (0)
- Submitted for Final
- Completed

## Selected Project Managers

Name	Position	Email	Phone	Cell
1. Janine McCurdy	Admin Aide		650-903-6054	

## Account Holder Info

Name	Position	Company	Email	Phone
1. Janine McCurdy	Admin Aide	CMV		650-903-6054

## Hauling Selection page

If using a roll-off box from Recology (the City's exclusive roll-off box hauler) select "Debris Box Service".

### Project Communication Center

SHARE THIS DOCUMENT  
go paperless, share plan online EXPORT TO EXCEL  
export project data to excel PDF VERSION  
convert plan to PDF document PRINT TO LEED FORMS  
auto-populate LEED forms TICKET UPLOAD ACCESS  
allow others to upload tickets CARBON FOOTPRINT  
see this project's carbon footprint

Project: Test 2 GH500-568-1932

INFORMATION STATISTICS HAULING MATERIALS FACILITIES & TICKETS BY PERMIT FILES MESSAGES & HISTORY REQUIRED **ADD TICKET** **SUBMIT FOR FINAL**

### Hauling Method: Debris Box


You have agreed to the City's franchise agreement.

✔ Like many cities in the Bay Area, the City of Mountain View has an exclusive agreement with a roll-off box hauler at rates set by the City. Recology Mountain View is the City's exclusive hauler and transports recycling and debris boxes to our SMaRT Station, which achieve a 78% diversion rate. The City requires Recology to be properly licensed, carry a performance bond and insurance in amounts set by the City. In return for this exclusive arrangement, Recology pays a fee to the City, which revenue is then used to help offset utility billing costs and paving repairs to streets. This revenue is lost whenever non-exclusive haulers are used. Using other roll-off box haulers is also a violation of Mountain View Municipal Code. The City also has an exclusive contract with the SMaRT Station® and Kirby Canyon Landfill for recycling and disposal. This arrangement ensures debris boxes are recycled to the extent possible, and the City receives AB939 fees on any materials not recycled. This revenue is lost when non-exclusive haulers take materials to landfills in other counties and ultimately affects resident's and businesses trash rates. Violation. Using any hauler for recycling or disposal except for Recology violates City Code (16.13, 16.17). If your project uses a roll-off box for recycling or disposal, you must use Recology. A "Stop Use Notice" may be placed on the box and a code enforcement citation issued to the illegal hauler. Exceptions. No other hauler may provide debris or recycling roll-off box service except as below: (1) Construction and demolition debris or recycling generated by a state-licensed contractor and hauled by said contractor as an incidental part of total services, e.g. roofer. Such materials shall be transported in vehicles and containers owned or leased by said contractor and driven by its employees. Contractor shall not use any subcontractor, affiliated company, or third party unless it meets the conditions in (2) below. (2) Recycling hauler who provides all services at no charge; keeps materials source-separated (e.g. a box of metal or box of wood); and has both a City non-exclusive hauling agreement and business license. No roll-off box may be placed on the street. Only Recology may place boxes on the street, provided the property owner obtains an encroachment permit from Public Works, Land Development (650) 903-6311. Please contact Recology to arrange for your debris or recycling box. Boxes come in a variety of sizes and include seven days free rental. Since all debris boxes are recycled at the SMaRT Station, no recycling boxes are needed. However, roll-off boxes for dirt, yard trimmings or cardboard are available at a discounted rate. The City has previously notified other debris box haulers of these requirements so that you may be in a better position to resolve conflicts with the contractors you hire in your favor. Roll-Off Boxes: Recology Mountain View 7:30 am-4:30pm 650-967-3034 Street Encroachment Permit: City of Mountain View 8 am – 5 pm 650-903-6311 Solid Waste Code Enforcement: City of Mountain View 8 am – 5 pm 650-903-6311

**Franchise Provider #1:**  
Recology Mountain View  
650 Martin Ave  
Santa Clara, CA 95050  
650-967-3034

If self-hauling in your own vehicle or trailer select "Self-Haul".

### Hauling Preference

 **Self Haul Guidelines**

Per City Code, no other roll-off box service/hauler, except Recology, may be used unless: The materials are self-hauled by a State-licensed contractor, working at the site, who owns and hauls their own box or truck, and the hauling is an incidental part of total services (e.g. roofers, landscapers); or The materials in the box are sold or donated to a recycling hauler or processor, who does not require payment of any kind for the collection, transportation, transfer or processing; materials are kept source-separated on site (e.g. box of metal, box of drywall); and the hauler has both a City non-exclusive hauling agreement and a business license.

If using a hauling service select "Add/Edit Hauler". Note: No hauling service may use roll-off boxes.

### Selected Hauling Services

Company	Contact	Phone	Website
1. [REDACTED]	- User Added	[REDACTED]	

## Material Selection page

If source separating materials select by material type (e.g. wood, sheet rock, cardboard, etc.). If all of your construction debris will be disposed of in a mixed load, select *"Mixed C&D"*.

## Facilities Selection page

If using Recology roll-off boxes select *"SMaRT Station"*. Otherwise select a facility from the list. *Note that you may only use the facilities from this selection page for any disposal from your project.*

### 1. Mixed C & D



#### Material Statistics for Mixed C & D

	reused	% of project	recycled	% of project	disposed	% of project
<b>Estimated</b>	0.00	0%	0.00	100%	0.00	0%
<b>Actual</b>	0.00	0%	0.00	0%	0.00	0%

#### Selected Facilities for Mixed C & D (recycled)

Facility	Address	Phone
<b>SMaRT Station</b>	(map) 301 Carl Road, Sunnyvale, CA 94088	408-752-8530



## Submitting Your Project

After all of your information is entered click on *"Submit for Approval"*. When plan has been approved by staff you will receive an email confirmation.

**NEW PROJECT SUBMITTED:** [REDACTED], MOUNTAIN VIEW, PERMIT#: [REDACTED]

Green Halo Systems <no-reply@greenhalosystems.com>

Sent: Thu 4/26/2018 2:30 PM

To: McCurdy, Janine

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\*\*\*\*\*  
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\*\*\*\*\*

NEW PROJECT SUBMITTED: [REDACTED], Mountain View

PERMIT#: [REDACTED]

GREEN HALO TRACKING #: [REDACTED]

[LOG-IN](#) TO SEE MORE INFORMATION

\*\*\*\*\*  
Please contact Customer Service at 1-888-525-1301  
Monday-Friday 8-5PT for assistance.

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**NEW PROJECT APPROVED:** [REDACTED], MOUNTAIN VIEW, PERMIT#: [REDACTED]

Green Halo Systems <no-reply@greenhalosystems.com>

Sent: Fri 4/27/2018 8:06 AM

To: McCurdy, Janine

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\*\*\*\*\*  
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\*\*\*\*\*

NEW PROJECT APPROVED: [REDACTED]

PERMIT#: [REDACTED]

STATUS: Approved

MESSAGE FROM CITY: Please confirm hauling method. If you are using a debris box, the only company you can use is Recology unless you own the box and are self hauling it.

APPROVED BY: Janine McCurdy, Administrative Aide - 650-903-6054

[LOG-IN](#) TO SEE MORE INFORMATION

\*\*\*\*\*  
Please contact Customer Service at 1-888-525-1301  
Monday-Friday 8-5PT for assistance.

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## Uploading Weight Tickets

To upload weight tickets click on “Add Ticket”. Enter all required information, and upload copy of weight ticket in PDF, JPEG, or GIF format. **Only 1 ticket per upload.** Click on “Multiple Tickets Entry Form” if you have more than one ticket to upload.

### 500 Castro St: Add Ticket

Please select to enter either a Recycle and Dispose ticket, or a Salvage and Reuse ticket. Then proceed to enter all information associated with that ticket. Ticket may be uploaded as a PDF, JPEG, or GIF.

Single Ticket Entry Form [? How to Upload Tickets](#) [PDF Image Separator](#)

**Ticket Type**  Recycle and Dispose  
 Salvage and Reuse

**Material \***

**Facility \***

**Ticket # \***

**Ticket Image \*** (please make sure all tickets are legible to avoid rejection)

**Ticket Date \***

**Weight \***

**Unit of measure \***  Tons  
 Cubic Yards  
 Pounds

**Percentage**  (what percentage of this ticket is for this project?)

**Submitted By \***

**SUBMIT TICKET**

**MULTIPLE TICKETS ENTRY FORM**

Use this form to enter multiple ticket at one time. This form is only for **RECYCLING AND DISPOSAL TICKETS ONLY**, not for salvage and reuse.

Verify unit of measure for your ticket in tons, pounds or cubic yards. Entering the wrong unit of measure can result in your ticket or project being rejected.

## Finalizing Your Project

When your project is complete and all weight tickets have been uploaded you will submit your plan for final approval prior to requesting your final building permit. Sign into your account and click on “Submit for Final” to finalize your plan. You will receive an email confirmation once staff has reviewed and approved the final plan.