



FIRE DEPARTMENT - CLASS 1 • FIRE AND ENVIRONMENTAL PROTECTION DIVISION  
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## Emergency Light and Exit Sign Test Form

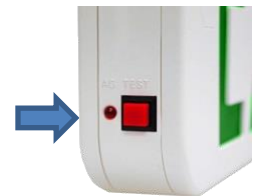
California Fire Code Section 604 requires emergency lights and lighted exit signs to be inspected and tested at least once a month. The test must include a 30-second test of the lights and exit signs. An annual test is also required, with the lights and signs being operated on emergency power for a minimum of 90 minutes. Written records documenting the testing must be maintained on-site and available for review upon request.

Facility Name: \_\_\_\_\_

Address: \_\_\_\_\_

### HOW TO TEST

Most emergency lights and exit signs have a small “push to test” button somewhere on the casing. You can **push and hold this button for 30 seconds to test the bulbs and battery**. Alternatively, the lights can be tested by shutting off the circuit breaker that supplies power to the emergency lights and exit signs. The lights should come on and remain at the same brightness level for the full 30 seconds. If the lights dim right away, or some of the bulbs do not work, contact your electrician for repairs.



Tests for the Year of \_\_\_\_\_

### Monthly Test Record of ALL Equipment – 30-Second Duration

Date of Test	Tested By	Unit Requiring Repair	Repairs Made
Jan:			
Feb:			
Mar:			
Apr:			
May:			
Jun:			
Jul:			
Aug:			
Sep:			
Oct:			
Nov:			
Dec:			

### Annual Test Record of ALL Equipment – 90-Minute Duration

Date of Test	Tested By	Unit Requiring Repair	Repairs Made