SHORELINE AT MOUNTAIN VIEW
General Use Permit
3070 N. Shoreline Boulevard, Mountain View, CA 94043

Please complete all sections of this application. Write "N/A" in spaces that do not pertain to your event. Please provide all required paperwork as explained in the application with submittal and payment. Incomplete or ineligible applications will not be processed. Non-profit organizations must attach IRS 501 (c)(3) tax exemption letter with application. A non-refundable application fee must be submitted with the application and all required documentation prior to your event date as indicated below. Check or credit card is acceptable. Make checks payable to "City of Mountain View." *Receipt of your application should in no way be construed as final approval or reservation of event.*

Dogs, other domestic animals, balloons, drones, barbeques and chalking/painting of surfaces are not permitted within Shoreline at Mountain View.For more information regarding the application process, please call Aischa Standing Crow at 650-903-6070 or email aischa.standingcrow@mountainview.gov.

Please select the type of event for which you are applying for a General Use Permit at Shoreline:

Parking Lot Rental Application _____   Race/Walk Event Application _____   Field Trip/Nonprofit in Shoreline _____   Other _____
(Due 2 days prior to event)   (Due 90 days prior to event)   (Due 7 days prior to event)

Event Information
Name of Event: _____   Date(s) of Event: _____

Arrival Time: _____   Event Start Time: _____   End Time: _____
(Earliest arrival time is 7:00 a.m.)   *(For special events/tours)*   *(Fully vacated premises)*

Location of Event within Shoreline at Mountain View: _____

_____

Anticipated total attendance (including volunteers/staff): _____

Will there be an entry fee/admission charge?   ☐ Yes $_____   ☐ No

Description of Event:_____

_____

Has this event ever been held at other location(s)?   ☐ Yes   ☐ No

If yes, where and when?_____

Applicant Information
Primary Point of Contact: First Name _____   Last Name: _____
(Contact person must be present throughout event)

Name of Organization: _____   Tax ID: _____   Non-Profit? ☐ Yes ☐ No
(Non-profit organizations must be present throughout event. Must attach IRS 501 (c)(3) tax exemption letter with application.)

Business or Resident Address: _____

City: _____   State: _____   Zip: _____

Home Phone: _____   Cell: _____   Business Phone: _____

E-mail address: _____

Event will include:

☐ Yes ☐ No	Tents or Canopies: Size(s) _____	Quantity _____
☐ Yes ☐ No	Temporary Signage: Size(s) _____	Quantity _____
☐ Yes ☐ No	Registration/Food Tables: Size(s) _____	Quantity _____
☐ Yes ☐ No	Electrical Generators: Size(s) _____	Quantity _____
☐ Yes ☐ No	Food Provided (no cooking on-site): Describe_____	

First Aid Stations: Quantity _____   Portable Toilets: Quantity _____   Trash Receptacles: Quantity _____

Description of any other activities at the event: _____

_____

Race/Walk/Field Trip/ Nonprofit Event
A separate plan indicating the proposed event route including equipment, water stations and signage must be submitted with this application. Event route can be found on the City website at *www.mountainview.gov*. Failure to submit required route logistics will result in application being returned without action. Please submit all plans on an 8 ½"x11 paper and attach to application. Please include:

      -Stage/Tents/Canopies -First Aid/Emergency Stations   -Activity/Assembly areas   -Portable Restrooms
      -Food tables/Vendors   -Water and Volunteer stations   -Generator/Electrical cord layout

These events require <u>City waiver forms</u> to be completed by participants prior to event. Signed waivers must be submitted to an on-duty Ranger immediately following the event. No electronic waivers accepted.

Permit Review
Shoreline is a 750-acre recreation and wildlife area. Permits will be reviewed for possible impacts to the general public and sensitive species; therefore requested routes/set-ups may need to be changed to avoid such impacts. Parking Lots and Areas of Use must be cleared of vehicles, tents, bicycles, recycled bins, etc. after each rental is over so the spaces are in the same condition as originally reserved.

Prohibited Activities
- No vehicle or equipment maintenance, washing, spraying and cleaning vehicles or equipment.
- No balloons, alcohol, BBQs, food trucks, dogs or other domesticated animals on site or left in vehicles.
- No painting, spray painting, markers or chalking on pavement or any surface is permitted.
- No drones permitted (no fly zone). No aerial video or aerial photography permitted.
- Buses are not allowed to park in the A, B or E lots during or after an event.
- No merchandise may be sold.

Insurance
A certificate of insurance, workers compensation <u>and</u> policy endorsement naming the "City of Mountain View, its officers, officials, employees, agents, volunteers and contractors as additional insured" in the amount of Two Million Dollars ($2,000,000) per occurrence with Four Million Dollars ($4,000,000) general aggregate, and One Million Dollars ($1,000,000) auto insurance per occurrence and policy endorsement is required. The certificate and endorsements are due ten (10) days prior to the event or rental.

If portable restrooms are deemed necessary for your event, additional certificate of insurance and endorsement from the rental company is required for restrooms to be delivered on City property with Two Million Dollars ($2,000,000) General Liability and auto coverage naming the "City of Mountain View, its officers, officials, employees, agents, volunteers and contractors as additional insured." Vendors and commercial vehicles must provide insurances, policy endorsements, workers compensation. Other related documents may be required.

Failure to submit all documents will result in permit revocation and event cancellation.

Cancellations
In the event the performance of any of the covenants of this Rental Agreement on the part of City shall be prevented by act of God, the acts or regulations of public authorities, or labor unions, labor difficulties, strikes, civil tumult, war, epidemic, pandemic, or any other cause beyond its control, City will be relieved of its obligations and Renter's reservation may be cancelled; and further, upon such event, City shall not be obligated for any expense incurred for promotion, artist fees, or preparation costs, if any, as incurred.

Applicable Law
Applicant agrees to comply with all applicable Federal, State, and local laws including, but not limited to, any applicable Public Health Orders by the State or Santa Clara County Department of Public Health (hereinafter, "Applicable Law"), and as the Applicable Law may be amended from time to time. Renter accepts and acknowledges that where there is a difference between a local Public Health Order and a State Order, the more restrictive order will be followed. Renter will communicate the Applicable Law to all attendees of the event or gathering (including, but not limited to, guests and vendors) to ensure compliance. Renter will encourage attendees to not attend the event or gathering if they are feeling sick or have sick-like symptoms. No reservation can be transferred to another date unless there is a conflict with a concert or city event.

Certification

Permittee agrees to indemnify, defend and hold harmless the <u>City of Mountain View, its officers, officials,employees, agents, volunteers, contractors and lessees</u> from any and all liability (including attorney's fees)arising out of injury to persons or property occurring as a result of the activity sponsored by permittee.

Permittee shall also be liable to City for any and all damage to grounds, facilities and buildings at Shorelinewhich are owned by the City or its lessees resulting from the activity of permittee or caused by any participant in said activity.

This Rental Agreement shall be subject to termination or revocation for cause, including, but not limited to, any misrepresentation or misstatement of fact by Renter in the application or other materials submitted by Renter in accordance with Mountain View City Code Section 38.3. Failure to comply with this Rental Agreement and/or Applicable Law may result in cancellation of current and/or future permits.

I have read and understand the provision set forth in this rental application and required documentation governing the use of Shoreline and agree to abide by them.

Signature of applicant: _____ **Date:** _____

Print Name: _____

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<u>Office Use Only</u>

Approved   Denied   Approved with attached conditions   Rules & regulations included   Check/Credit Date_____

(Circle One)

Comments_____

Date:_____   By:_____

Revised: 10/1/2022

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