

Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:
 - Current system vendor
 - Current system product
 - System's purpose
 - A description of categories or types of data
 - The department that is the prime custodian of the data
 - The frequency that system data is collected
 - The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

City of Mountain View Enterprise Systems Generated July 11, 2024

| Product | Vendor | Purpose | Data Category | Custodian | Collection frequency | Update frequency |
|-----------------------|--------------------|---|--------------------------------|----------------------------------|----------------------|------------------|
| Active Net | Active Network | Registration Software for Recreation | Recreation Software | Community Services | Daily | Daily |
| ArcGIS | ESRI | Mapping | Geographic Information Systems | IT/GIS | As Needed | As Needed |
| Avigilon | Motorola | CCTV | Security | IT | Daily | Daily |
| CRM | Comcate | Customer Relationship Management System | Customer Information System | City Management/Code Enforcement | Daily | Daily |
| DocuSign | DocuSign | Electronic Signatures | Other | IT | Daily | Daily |
| Eventsentry | Eventsentry | Monitoring system | Other | IT | Daily | Daily |
| Evolve | Harris Computer | Utility Billing System | Utility Billing | Finance | Daily | Daily |
| ExecuTime | Tyler Technologies | Electronic Time-card system | Other | FASD | As Needed | As Needed |
| FASTER Web | Faster Asset | Fleet Work Order Management System | Asset Management | Public Works | As Needed | As Needed |
| Filemaker | Filemaker/Apple | Data Management | Other | IT | As Needed | As Needed |
| Finance Enterprise | CentralSquare | Accounting/HR/Payroll | Financial System | Finance | As Needed | Daily |
| Footprints | BMC | Helpdesk system | Other | IT | Daily | Daily |
| Granicus | Granicus | Council & Committees Meetings Web Streaming | Agenda Management | City Clerk | Weekly | Weekly |
| Hansen | Infor | Forestry Work Order and Asset Management | Asset Management | Community Services | As Needed | As Needed |
| LanSweeper | LanSweeper | Network Inventory | Other | IT | As Needed | As Needed |
| Laserfiche | Laserfiche | Electronic File Management | Document Management | City Clerk | As Needed | As Needed |
| Legistar | Granicus | Agenda Management | Document Management | City Clerk | Weekly | Weekly |
| Momentum Technologies | VenueOps | Staff and Event Scheduling | Other | Community Services | As Needed | As Needed |
| NextRequest | NextRequest | Manages Public Record Requests | Customer Information System | CCO | As Needed | As Needed |

| Product | Vendor | Purpose | Data Category | Custodian | Collection frequency | Update frequency |
|---------------------------------------|------------------|---|-----------------------------|-----------------------|-----------------------------|-------------------------|
| Office Suite | Microsoft | Data Repository and Collaboration | Data Storage | IT | As Needed | As Needed |
| On-Line Payment System | Paymentus | Water & Sewer IVR Online | Financial System | Finance | Daily | Daily |
| Orion | Solarwinds | Monitoring system | Other | IT | Daily | Daily |
| Professional Electronic Filing System | NetFile | Campaign Finance and Conflict of Interest Forms Electronic Filing | Other | City Clerk | As Needed | As Needed |
| ProjectDox | Avolve Software | E-Permitting | Permit System | Community Development | As Needed | As Needed |
| P-Ticket | Pticket | Information and Payment Center for Citations | Other | Police | As Needed | As Needed |
| ReadCenter | Badger | Water Meter Reading System | Engineering | Public Works | Daily | Daily |
| RightFax | RightFax | Fax Communications | Other | IT | As Needed | As Needed |
| Secure Share | Proofpoint | Secure File Transfer | Other | IT | As Needed | As Needed |
| Serena Business Manager | Serena | Data Management | Other | IT | Daily | Daily |
| ShoreTel Director | ShoreTel | Phone System | Other | IT | Daily | Daily |
| Showare | Showare Center | Ticketing System | Customer Information System | Performing Arts | Daily | Daily |
| Site Improve | Siteimprove Ltd | Website Monitoring | Other | IT | Daily | Daily |
| Target Solutions | Target Solutions | Training Management | Human Resources | Human Resources | As Needed | As Needed |
| TeleStaff | Kronos | Fire Department Scheduling System | Public Safety | Fire Department | Daily | Daily |
| Unidesk | Unidesk | VDI Software Management | Other | IT | Weekly | Weekly |