



Dear Tot Time Families,

Welcome to **Tot Time**. We are very excited to be your child's teachers this school year. We are looking forward to a fun filled school year. Our goal here in Tot Time is to help your child gain experience and confidence in a classroom setting. We will be working on following directions, acclimating children to a play based structured schedule, problem solving, socialization and fostering positive emotion development.

Children in our Tot Time class will be exposed to social, cognitive, and physical activities which will foster play, exploration, and learning. Our Tot Time Curriculum will include age-appropriate hands-on learning activities, beginning literacy and math skills. Our unique daily curriculum explores science, art, language, colors, shapes, numbers, letters, phonics, and group play opportunities. Your child will graduate from this class ready for our Play School class, our preschool programs and enrichment classes. Our unique daily curriculum explores science, art, language, mathematics and more!

Below are a few reminders:

- You will be required to sign your child in and out of our program daily. As teachers get to know families, please be prepared to show your ID at pick-up. We will NOT allow a child to go home with anyone that is not in the emergency contact list and does not have an ID card.
- If you need to pick up your child early, please notify your children's teachers ahead of time.

#### ARRIVAL AND DEPARTURE

- Please be on time when dropping off. Late arrivals make it difficult for the whole class to transition.
- Please socialize with other parents outside of the classroom to ease the transition for the children and minimize disruption.
- Please sign your child in and out each day they attend class.

Sincerely,

Your Tot Time Teachers

## Our Tot Time Class Daily Schedule

- 9:00 a.m. Welcome/ Outdoor & Indoor Explorations/  
Learning Developmental Centers/ Art/  
Science/ Choice Play/ Wash Hands
- 10:00 a.m. Morning Circle Time
- 10:15 a.m. Wash Hands/ Snack Time
- 10:30 a.m. Outdoor Play & Explorations
- 11:00 a.m. Music & Movement/ Story Time
- 11:30a.m. Goodbye Circle