



# Rental Housing Fee Unit Exemption Application

On June 29, 2020 the Rental Housing Committee adopted mandatory annual registration for CSFRA covered units. Landlords or property managers may use this form to submit their Rental Housing Fee unit exemptions. A landlord may claim an exemption if they occupy a unit as their primary residence, the landlord’s spouse, domestic partner, children, parent(s) or grandparent(s) now occupy the unit as their primary residence, or there is a duplex located on the property. Unit exemptions must be filled annually.

Please submit this form to [andrea.kennedy@mountainview.gov](mailto:andrea.kennedy@mountainview.gov) or mail to:

Rent Stabilization Division  
298 Escuela Ave  
Mountain View, CA 94040

## Property Information

Assessor's Parcel Number (APN):

Rental Property Address:

(Street Number and Name)

(City)

(State)

(Zip Code)

(Unit Number)

## Landlord/Owner Information

First Name:

Last Name:

Mailing Address:

(Street Number and Name)

(City)

(State)

(Zip Code)

(Unit Number)

Phone: ( )

Email:

## Request Addition of Exemption

Please check ONE of the following boxes to indicate the type of exemption you are requesting.

Specific Rental Unit Affected:

Date Exemption Started:

Month/Day/Year

The owner/landlord\* now occupies the unit as their primary residence.

*(Submit a copy of a utility bill or other documentation to verify residency.)*

The owner/landlord’s spouse, domestic partner, children, parent(s) or grandparent(s) now occupy the unit as their primary residence. *(Submit a copy of a utility bill or other documentation to verify residency.)*

Name of Occupant:

Relationship to Owner:

Duplex\*\*

The property is exempt because it is a government or subsidized rental property.

### Request Removal of Exemption

Please check ONE of the following boxes to indicate the type of termination you are requesting.

Specific Rental Unit Affected:

Date Exemption Ended:

Month/Day/Year

- The owner/landlord\* no longer occupies the unit as their primary residence.
- The owner/landlord's spouse, domestic partner, children, parent(s) or grandparent(s) no longer occupy the unit as their primary residence.
- The unit is no longer a government or subsidized rental unit.

### Landlord/Owner Signature

**Declaration:** I (we) declare under penalty of perjury under the laws of the State of California that the contents of the foregoing application and all attachments and accompanying documents are true, correct, and complete.

Signature:

Date:

Month/Day/Year

Print Name:

\* Section 1705(a) of the CSFRA defines landlord/owner as a natural person with at least fifty percent (50%) recorded ownership interest in the property

\*\* Section 1704(c) of the CSFRA defines a duplex as rental units in a single structure with fewer than three dwelling units being used as residential housing