



Rent Stabilization Program

(650) 903-6149 | mvrent@mountainview.gov
Mountainview.gov/rentstabilization

This is not a rent decrease. Landlord(s)/Property Owner(s) will receive written notification of a public hearing that will be held for this Petition and have the right to appear and be heard at these hearings.

NOTICE OF SUBMISSION AND PROOF OF SERVICE TO LANDLORD OF PETITION REQUESTING DOWNWARD ADJUSTMENT OF RENT AS DEFINED BY THE COMMUNITY STABILIZATION AND FAIR RENT ACT (CSFRA)

To Landlord/Owner/Agent

Landlord: _____

Address: _____

This is to notify you that a petition has been submitted requesting a downward adjustment of the rent for my rental unit pursuant to the City of Mountain View Community Stabilization and Fair Rent Act ("CSFRA"). **A copy of the petition is attached to this Notice. To review the complete and redacted Petition Packet, including evidentiary documentation, please contact the City of Mountain View's Rent Stabilization Program.**

The submitted petition is based on the following reasons:

(Check each box that applies; a separate petition form is required for each checked box.)

- Unlawful rent pursuant to the CSFRA
- Failure to maintain habitable premises and/or has decrease in housing services or maintenance
- Undue tenant hardship

You are entitled to participate in all stages of this process and to have representation if you wish. You also have the right to file a Response Notice. A copy of the Response Notice is attached. For more details about the petition process, please visit www.mountainview.gov/rentstabilization. Once the attached petition is accepted for filing by the Rental Housing Committee's designated administrator, the process for deciding the petition will begin.

For help, please call the City of Mountain View's Rent Stabilization Program at (650) 903-6136, email mvrent@mountainview.gov or visit our Rent Stabilization Program during our virtual office hours on Tuesdays from 10 am-12 pm by registering at www.mountainview.gov/rspofficehours.

Tenant

Date: _____

Signature: _____

Print Name: _____

Address: _____

Unit Number: _____

Este formulation está disponible en español y mandarín. | 此表格有西班牙语和中文版本

DISCLAIMER: Neither the Rental Housing Committee nor the City of Mountain View make any claims regarding the adequacy, validity, or legality of this document under State or Federal law. This document is not intended to provide legal advice. Please visit mountainview.gov/rentstabilization or call 650-903-6136 for further information.

Tenant Proof of Service of Petition Packet

I declare that I am over eighteen years of age, and that I served one copy of the attached Notice of *Tenant Petition* on the **affected party(ies) listed below by:**

Personal Service

Delivering the documents in person on the ____ day of _____, 20____, at the address(es) or location(s) above to the following individual(s).

Mail

Placing the documents, enclosed in a sealed envelope with First-Class Postage fully paid, into a U.S. Postal Service Mailbox on the ____ day of _____, 20____, addressed as follows to the following individual(s).

Email

Emailing the documents on the ____ day of _____, 20____, at the email address(es) as follows to the following individual(s).

Affected Party

INSERT RESPONDENT NAME

INSERT RESPONDENT ADDRESS

INSERT RESPONDENT EMAIL

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct:

Executed on this ____ day of _____, 20____

Signature: _____

Print Name: _____

Address: _____



COMMUNITY STABILIZATION AND FAIR RENT ACT (CSFRA) PETITION RESPONSE FORM

This form may be used to respond to a petition that affects you or your property. Please contact our office at 650-903-6136 if you have any questions or for more information about the petition process.

Information of Person Responding to Petition:

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

I am a:

- Tenant** **Landlord** **Other affected party:** *(please state how you are affected by the petition):* _____

Petition Information:

Petition Case Number: _____

Property Address: _____

Name of Petitioner(s): _____

Type of Response being Submitted: *(select all that apply)*

- Response to a Petition**
(on the next page, please provide your response to each claim in the petition)
- Objection to a Compliance Petition**
(on the next page, please provide the reasons for your objection and attach supporting documents or evidence)
- Request for Hearing of a Capital Improvement Petition**
(please complete, sign, and attach the Request for Hearing form found at mountainview.gov/rentstabilization)
- Tenant Petition for Undue Hardship in response to any Landlord Petition**
(please complete, sign, serve, and attach the Tenant Petition "C": Undue Tenant Hardship packet, including the petition form, Workbook C, and the Notice of Submission and Proof of Service, all found at mountainview.gov/rentstabilization)

Meeting Availability

Please provide your weekday availability for scheduling of the settlement meeting (if applicable), prehearing conference, and hearing. *(e.g., Mondays and Tuesdays after 2 p.m., Wednesdays between 12-1 p.m., and Thursdays and Fridays between 10-11 a.m.)*
